

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

NOVEMBER 29

22

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on November 29, 2022 at 8:00 a.m. with the following persons:

TRUSTEES: Jim VanDeGrift, Dan Jones and Jonathan Sams (8:03)

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Michael Jameson, Brian Elleman, Brad Edrington, Jon Paul Campbell, Chuck Petty, Molly Conley, Emilie Fisher, Adam Nice and Mark Ferriell.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the meeting held on November 11, 2022 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

Molly Conley from Warren County Soil and Water came to speak to the Board regarding the Hoffmann Swale stormwater issue. Ms. Conley gave an insightful description of the problems, the solutions, the Shaw Park Vision, funding resources, short term solutions (while waiting for funding) and next steps. Warren County Soil and Water will partner with Turtlecreek Township, the Warren County Engineer and Warren County Parks for the project. Mr. Sams made a motion, seconded by Mr. Jones to show support for the Shaw Park Wetland/Retention Basin Project. All voiced a "YEA" vote and the motion was passed.

Department Reports:

Fire/EMS:

Michael Jameson, Fire Chief, requested authorization to renew the Blue Card Instructor Program for 2023 at a cost of \$2,231.25. Mr. Sams made a motion, seconded by Mr. Jones to approve the renewal of the Blue Card Instructor Program for 2023 at a cost of \$2,231.25. All voiced a "YEA" vote and the motion was passed. **Resolution 22-11-15.** (A copy of the resolution will be included in the minutes.)

Chief Jameson requested authorization to allow Corey Gerdeman to attend Firefighter Level 2 at Warren County Career Center at an approximate cost of \$1,200.00. Mr. Gerdeman will be required to sign a Fire Fighter/EMS contract with a two-year commitment for the Township paying the fees. Mr. Sams made a motion, seconded by Mr. Jones to approve the resolution as stated above. All voiced a "YEA" vote and the motion was passed. **Resolution 22-11-16.** (A copy of the resolution will be included in the minutes.)

Chief Jameson requested authorization to renew the license for Knox Boxes for 2023 at a cost of \$1,038.00. Mr. Sams made a motion, seconded by Mr. Jones to approve the renewal of the Knox Box license for 2023 at a cost of \$1,038.00. All voiced a "YEA" vote and the motion was passed. **Resolution 22-11-17.** (A copy of the resolution will be included in the minutes.)

Road and Bridge:

Tammy Boggs, Township Administrator, requested authorization to get quotes for taking down some large trees at the cemetery on 350. The Trustees agreed to Mrs. Boggs getting quotes.

Mrs. Boggs informed the Board that the cost for leaf removal in the Stonewall subdivision was \$990.00 higher than the original quote from Cardinal Landscaping. Mr. Sams made a motion, seconded by Mr. Jones to approve the additional cost of \$990.00 to Cardinal Landscaping. All voiced a "YEA" vote and the motion was passed.

Mrs. Boggs requested authorization to renew the Traffic Logix Cloud service for the speed radar sign at a cost of \$500.00. Mr. Jones made a motion, seconded by Mr. Sams to approve the renewal of the Traffic Logix Cloud service in the amount of \$500.00. All voiced a "YEA" vote and the motion was passed. **Resolution 22-11-18.** (A copy of the resolution will be included in the minutes.)

Administration:

Mrs. Boggs requested a Resolution to reinstate the General Fund minimum operating levy within the ten-mill limitation from the requested 0.61 mills for tax year 2022. Mr. Sams made a motion,

seconded by Mr. Jones to approve the resolution as stated above. All voiced a "YEA" vote and the motion was passed. **Resolution 22-11-13.** (A copy of the resolution will be included in the minutes.)

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$582.83. The purchases are \$325.00 from Lebanon Chamber of Commerce Inc., \$2.49 from Rural King, \$36.48 from The Home Depot, \$72.77 from Amazon, \$129.80 from Sam's Club, \$9.99 from CrashPlan and \$6.30 from Wasabi. Mr. Sams made a motion, seconded by Mr. Jones to subsequently approve the expenditures in the cumulative amount of \$582.83. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-11-14.** (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the board that the insurance renewal with the current plan for health benefits with Anthem includes an increase. A discussion was had that we could go with a higher deductible plan and reimburse employees the higher deductible and renew with a .58% decrease in premiums. The deductible was increased to \$3,000 per person and \$6,000 per family, emergency room visits copay was increased to \$450.00 and the reimbursement amount per employee was increased to \$3000 per person and \$6,000 per family. Mr. Sams made a motion, seconded by Mr. Jones to approve the renewal of the 2023 health insurance benefits with Anthem and authorize Tammy Boggs, Township Administrator to sign all documents for the renewal process. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-11-20.** (A copy of the Resolution is included in the minutes.)

Mrs. Boggs requested authorization to have the generators at the Administrative Building and Station 33 serviced by Buckeye Power Service. The cost is \$2,320.00 per year with a contract of 3 years. Mr. Jones made a motion, seconded by Mr. Sams to approve the 3-year service contract with Buckeye Power at an annual cost of \$2,320.00. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-11-19.** (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board that she received notice from Warren County Regional Planning regarding Union Village Phase 1C and requested comments from the Trustees. The Trustees requested parking no parking on the hydrant side of the street, no parking in the cul-de-sacs, storm sewer signs, no landscaping or trees between the sidewalk and the street. (Mrs. Boggs will send a letter to Warren County Regional Planning stating this information.)

General Reports:

CORRESPONDENCE:

IN:

Letter from Principal Insurance regarding renewal rates.
Letter from AWG regarding their increase effective 2023
Letter from OTARMA regarding election of Board of Directors
Email from Mr. Gamble regarding speed sign at Shaker Run
Email from Ms. Emery regarding zoning question

OUT:

Email to Ms. Clemente regarding public records request.
Email to Mr. Gamble regarding speed sign at Shaker Run
Email to Ms. Emery regarding zoning question

Fiscal Officer Reports:

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 34361 through 34384 (copy to follow) and Vouchers 1248-2022 through 1293-2022.

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
10/11/22	10/17/22	1109-2022	OHIO TAX EXCISE & ENERGY DIVISION	2031-539-0002	\$87.01	MOTOR FUEL TAX REFUND GASOLINE
10/11/22	10/17/22	1110-2022	OHIO TAX EXCISE & ENERGY DIVISION	2031-539-0002	\$344.04	MOTOR FUEL TAX REFUND
					\$431.05	
10/12/22	10/17/22	1114-2022	LEXIS NEXIS	2192-892-0000	\$5.00	HOUSE FIRE REPORT 70 WARD KOEBEL RD
					\$5.00	
10/18/22	10/24/22	1130-2022	CITY OF LEBANON	1000-591-0007	\$3,328.12	3RD QTR 2022 JEDD INCOME TAX PAYMENT
					\$3,328.12	
10/18/22	10/24/22	1131-2022	OTARMA	1000-892-0000	\$2,728.43	2022 CAPITAL DISTRIBUTION
					\$2,728.43	
10/11/22	10/17/22	1111-2022	MOLINA HEALTHCARE	2191-299-0000	\$180.00	LIFE SQUAD SERVICES
10/11/22	10/17/22	1112-2022	MOLINA HEALTHCARE	2191-299-0000	\$176.00	LIFE SQUAD SERVICES
10/11/22	10/17/22	1113-2022	MOLINA HEALTHCARE	2191-299-0000	\$184.00	LIFE SQUAD SERVICES
10/12/22	10/17/22	1115-2022	MOLINA HEALTHCARE	2191-299-0000	\$362.70	LIFE SQUAD SERVICES
10/13/22	10/17/22	1116-2022	MERITAIN HEALTH	2191-299-0000	\$541.69	LIFE SQUAD SERVICES
10/11/22	10/18/22	1117-2022	UMR	2191-299-0000	\$52.45	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/11/22	10/18/22	1118-2022	HNB-ECHO	2191-299-0000	\$81.46	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/11/22	10/18/22	1119-2022	CIGNA	2191-299-0000	\$81.79	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/11/22	10/18/22	1120-2022	ANTHEM BLUE	2191-299-0000	\$788.44	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/11/22	10/18/22	1121-2022	CGS	2191-299-0000	\$2,711.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/12/22	10/18/22	1122-2022	EIC	2191-299-0000	\$506.45	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/12/22	10/18/22	1123-2022	HWHO	2191-299-0000	\$629.70	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/13/22	10/18/22	1124-2022	AETNA	2191-299-0000	\$490.73	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/13/22	10/18/22	1125-2022	AETNA	2191-299-0000	\$514.50	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/14/22	10/18/22	1126-2022	HNB-ECHO	2191-299-0000	\$260.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/14/22	10/18/22	1127-2022	HNB-ECHO	2191-299-0000	\$316.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/14/22	10/18/22	1128-2022	CGS	2191-299-0000	\$2,679.82	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/17/22	10/24/22	1129-2022	A HATTON	2191-299-0000	\$118.27	LIFE SQUAD SERVICES
10/17/22	10/24/22	1132-2022	AETNA BETTER HEALTH	2191-299-0000	\$501.49	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/17/22	10/24/22	1133-2022	ANTHEM BLUE	2191-299-0000	\$1,913.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/17/22	10/24/22	1134-2022	CGS	2191-299-0000	\$2,543.32	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/18/22	10/24/22	1135-2022	ANTHEM BLUE	2191-299-0000	\$77.93	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/18/22	10/24/22	1136-2022	UNITED HEALTHCARE	2191-299-0000	\$176.94	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/18/22	10/24/22	1137-2022	MEDICAL MUTUAL	2191-299-0000	\$241.65	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/18/22	10/24/22	1138-2022	HHP OHIO	2191-299-0000	\$836.46	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/19/22	10/24/22	1139-2022	AETNA	2191-299-0000	\$343.53	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/19/22	10/24/22	1140-2022	AETNA	2191-299-0000	\$846.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/20/22	10/24/22	1141-2022	UNITED HEALTHCARE	2191-299-0000	\$953.70	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					\$19,110.56	

Other Business:

None.

Visitor Concerns:

None.

Trustee Reports:

A motion was made by Mr. Sams that the Board of Trustees adjourns into executive session to discuss Pending or imminent court action with attorney present matters pursuant to ORC 121.22 (G) (3) at 8:38 a.m. The motion was seconded by Mr. Jones and upon call of roll call, Mr. Sams "YEA", Mr. Jones "YEA" and Mr. VanDeGrift "YEA" the executive session was entered.

By motion of Mr. Sams that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones the executive session ended. Upon call of roll, Mr. Sams "YEA", Mr. Jones and Mr. VanDeGrift "YEA" the Board returned to regular session at 8:56 a.m.

Mr. Sams made a motion, seconded by Mr. Jones to approve a new HVAC unit to be installed at Station 33 by R&W at a cost of \$4,295.00. All present voiced a "YEA" vote and the motion passed.

A motion was made by Mr. Sams that the Board of Trustees adjourns into executive session to discuss Personnel matters pursuant to ORC 121.22 (G) (1) at 9:12 a.m. The motion was seconded by Mr. Jones and upon call of roll call, Mr. Sams "YEA", Mr. Jones "YEA" and Mr. VanDeGrift "YEA" the executive session was entered.

By motion of Mr. Jones that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Sams the executive session ended. Upon call of roll, Mr. Sams "YEA", Mr. Jones and Mr. VanDeGrift "YEA" the Board returned to regular session at 11:09 a.m.

Mr. Sams made a motion, seconded by Mr. to authorize vacation carryover in excess of 120 hours for Gideon Conger and Matthew Helton. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-11-21**. (A copy of the Resolution is included in the minutes.)

There being no further business, Mr. Sams made a motion, seconded by Mr. Jones to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for December 12, 2022 at 7:00 P.M.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**RESOLUTION 22-11-13
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO REINSTATE THE GENERAL FUND
MINIMUM OPERATING LEVY WITHIN THE
TEN-MILL LIMITATION FOR TAX YEAR 2022**

Whereas, the Board of Turtlecreek Township Trustees, Warren County, Ohio tax holiday for the tax budget year 2022, tax year 2021 has been completed; and

Whereas, the Board of Turtlecreek Township Trustees, Warren County, Ohio request that the General Fund minimum operating levy within the ten-mill limitation from the requested 0.61 mills be reinstated for the tax year 2022 and every year thereafter; and

Now therefore, be it resolved, to reinstate the General Fund minimum operating levy within the ten-mill limitation from the requested 0.61 mills for the tax year 2022 and every year thereafter.

Mr. Sams moved for adoption of the foregoing resolution, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. Sams		YEA
Mr. VanDeGrift	YEA	
Mr. Jones		YEA

Resolution adopted this 29th day of November, 2022.

BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 22-11-14
2022

Date of Resolution: November 29,

**TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING
EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP
ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP
ADMINISTRATOR**

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Sams moved adoption of the foregoing Resolution, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. VanDeGrift	YEA
Mr. Sams	YEA
Mr. Jones	YEA

Resolution adopted this 29th day of November, 2022.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

**RESOLUTION 22-11-15
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Fire department has a need to renew their Blue Card Instructor program; and

WHEREAS, the cost to renew the Blue Card Instructor program will be \$2,231.25; and

WHEREAS, the source of the funds for the renewal will be the Fire Fund 2192 (2192-220-590-0006 Other Expenses Fire Training); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the renewal of the Blue Card Instructor program.

Resolution was initiated by Mr. Sams and seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

Adopted this 29th day of November, 2022

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 22-11-16
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

AUTHORIZING COREY GERDEMAN TO ATTEND FIREFIGHTER LEVEL 2 AT WARREN COUNTY CAREER CENTER AND SIGNING A CONTRACT THAT TURTLECREEK TOWNSHIP WILL PAY FOR THE SCHOOL WITH A TWO (2)-YEAR COMMITMENT FOR SERVICE AND HOURS AS DESCRIBED BY THE CONTRACT

WHEREAS, Corey Gerdeman wishes to attend Firefighter Level 2 school at the Warren County Career Center; and

WHEREAS, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Corey Gerdeman attend the Firefighter Level 2 school; and

WHEREAS, the cost of the class will be the approximate fee of \$1,200.00 and Corey Gerdeman will be required to sign a Fire Fighter/EMS contract with a commitment of two (2) years of service for the township paying for the school; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby approves Corey Gerdeman to attend Firefighter Level 2 with the township paying for the schooling. The source of the funds will be the Fire Fund (2192-220-590-0006 Other – Other Expenses Fire Training).

Mr. Sams moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a “YEA” vote and the resolution passed.

Adopted this 29th day of November, 2022

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 22-11-17
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the EMS & Fire department has a need to renewal the license for the Knox boxes; and

WHEREAS, the cost to renew the license will be \$1,038.00 to Knox Company; and

WHEREAS, the source of the funds for renewal of the license for the Knox boxes will be the EMS and Fire Fund (2191-230-360-0000 & 2192-220-360-0000 – Contracted Services); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve license renewal for the Knox boxes in the amount of \$1,038.00.

Resolution was initiated by Mr. Sams and seconded by Mr. Jones. All voiced a “YEA” vote and the motion was passed.

Adopted this 29th day of November, 2022

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 22-11-18
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has a need to renew the Traffic Logix Cloud service for the speed radar sign for the Road Department; and

WHEREAS, the cost to renew the cloud service with Traffic Logix will be \$500.00; and

WHEREAS, the source of the funds for the renewal will be the Road Department Fund 2031 (2031-330-360-0000 Contracted Services); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the renewal of the Traffic Logix Cloud service in the amount of \$500.00.

Resolution was initiated by Mr. Jones and seconded by Mr. Sams. All voiced a “YEA” vote and the motion was passed.

Adopted this 29th day of November, 2022

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 22-11-19
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has a need to service the generators at the Township Administrative Building and Station 33;

WHEREAS, the service will be provided by Buckeye Power Service in the amount of \$2,320.00 a year with a contract for three (3) years at current rate of \$2,320.00; and

WHEREAS, the source of the funds will be the General Fund 1000 (1000-120-323-0000 Repairs and Maintenance); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the service contract for three (3) years.

Resolution was initiated by Mr. Sams and seconded by Mr. Jones. All voiced a “YEA” vote and the motion was passed.

Adopted this 29th day of November, 2022

Signed: _____ “YEA”
 _____ “YEA”
 _____ “YEA”
 Attest: _____ Chief Fiscal Officer

**RESOLUTION 22-11-20
 TURTLECREEK TOWNSHIP
 WARREN COUNTY, OHIO**

WHEREAS, the Turtlecreek Township’s renewal for 2023 health insurance benefits is due; and

WHEREAS, the township will be renewing with Anthem network for Health Insurance benefits and authorize Tammy Boggs, Administrator to sign all documents for the renewal process; and

WHEREAS, the source of the funds for the renewal premiums will be the General Fund (1000), Road Fund (2031), EMS Fund (2191) and EMS/Fire Fund (2193).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the renewal of the health insurance benefits with Anthem network and authorize Tammy Boggs, Administrator to sign all documents for the renewal process.

Resolution was initiated by Mr. Sams and seconded by Mr. Jones. All voiced a “YEA” vote and the motion was passed.

Adopted this 29th day of November, 2022

Signed: _____ “YEA”
 _____ “YEA”
 _____ “YEA”
 Attest: _____ Chief Fiscal Officer

**RESOLUTION 22-11-21
 TURTLECREEK TOWNSHIP
 WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING VACATION
 CARRYOVER IN EXCESS OF 120 HOURS ALLOWABLE
 PER THE TOWNSHIP PERSONNEL POLICY MANUAL**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has a personnel policy manual in effect; and

WHEREAS, Gideon Conger and Matthew Helton were approved for prior years of service with another township for the accrual of vacation time only by Resolution 22-04-01 and Resolution 22-04-02; and

WHEREAS, the accrual of vacation time due to the new accrual rate created additional vacation hours which were more than they were able to use within 2022; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio will allow more than 120 hours of vacation carryover for Gideon Conger and Matthew Helton for the year ending 2022; and

WHEREAS, the additional hours carried over in 2022, in excess of the 120 hours allowed per the personnel policy manual, must be used in 2023 and will not be hours that will be allowable to pay out to an employee if the employee leaves employment with the township in 2023. The carryover balances for year ending 2023 must follow the personnel policy manual.

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they approve the excessive vacation carryover hours for Gideon Conger and Matthew Helton for the year of 2022.

Mr. Sams moved to adopt the foregoing Resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted:

Mr. VanDeGrift	"YEA"
Mr. Jones	"YEA"
Mr. Sams	"YEA"

Resolution adopted this 29th day of November, 2022.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Attest: _____ Chief Fiscal Officer

End of Minutes.